

NSW ICAC EXHIBIT

From: Kevin Duffy
Sent: Monday, 7 December 2015 8:30 AM
To: _CIS All Staff
Subject: Gift Policy

Dear Team,

In this festive season our suppliers and contractors often invite staff to corporate events or provide gifts as a gesture of thanks. As a reminder to all staff, CIS has a policy of not accepting any invitations to corporate events and/or gifts. This is very important given our responsibilities and accountabilities within the University and as a public authority.

I would like to take this opportunity to remind all staff not to attend corporate events or accept personal gifts. If random gifts are delivered, please provide them to Rosie Biasi and we will collect them for charity. If you would like to seek clarification on this, please don't hesitate to contact Greg or myself directly.

Kind Regards,

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