



GPO Box 4464
 Sydney 2001
 Ph. 1300 49 7007
 Fax. 1300 72 1008
 tom.z@sterlinglegal.com.au

Tax Invoice

Mr M Hawatt
 42 Wyong Street
 OATLEY NSW 2223

Date: 27/04/2016
 Invoice No: 2002404
 Due Date: 04/05/2016

Person Responsible: Tom Zreika

Matter: 24929
 Mr Michael Hawatt

Memo: 24929 Hawatt, Sale; 31 Santley Cresent,
 KINGSWOOD

Summary

Description	Inv Amount
Professional Fees	\$2,948.00
Disbursements	\$15.75
Total	\$2,963.75
	Less Amount Received
	\$2,378.36
	Balance Due
	\$1,038.75



CLICK TO PAY

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 Ref: **140185980293**



Billor Code: **244699**
 Ref: **1401 8598 0293**

Use your online or mobile banking.
 RapidPay will appear as the Biller Name.

*Payments by credit cards may incur surcharge fees



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Professional Fees

Date	Description	Amount	GST
23/09/2015	Email from you regarding s149	\$40.00	\$4.00
23/09/2015	Email in response to you	\$40.00	\$4.00
23/09/2015	Telephone from Talal Elcheikh	\$80.00	\$8.00
14/11/2015	Attendance with Michael Hawatt at his home to discuss arrangement regarding the sale	\$120.00	\$12.00
14/11/2015	Discussions regarding removal of caveat	\$120.00	\$12.00
26/11/2015	To our costs of preparing the withdrawal of caveat, conferring with you and attending the department of lands to remove the caveat including \$109.50 dealing fee	\$480.00	\$48.00
26/11/2015	Preparing contracts for exchange	\$80.00	\$8.00
21/12/2015	Telephone from Talal Elbadar	\$40.00	\$4.00
21/12/2015	Telephone from Michael Hawatt	\$40.00	\$4.00
21/12/2015	Processing accounts	\$120.00	\$12.00
18/01/2016	Amending put and call option deed	\$80.00	\$8.00
08/03/2016	Conference with you to discuss the option agreement	\$80.00	\$8.00
15/03/2016	Emails from Nella Hall x 2	\$40.00	\$4.00
16/03/2016	Checking up on the status to inform client	\$40.00	\$4.00
16/03/2016	Email from Nella Hall x 2	\$40.00	\$4.00
16/03/2016	Telephone to you	\$40.00	\$4.00
16/03/2016	Email to Nella Hall	\$40.00	\$4.00
16/03/2016	Drafting letter to you	\$120.00	\$12.00
21/03/2016	Email from Nella Hall	\$40.00	\$4.00
21/03/2016	Finalising draft contract and sending to Nella Hall	\$120.00	\$12.00
22/03/2016	Telephone from Nella Hall to discuss additional clause	\$40.00	\$4.00
24/03/2016	Email from Nella Hall	\$40.00	\$4.00
30/03/2016	Telephone to you regarding extra time required	\$40.00	\$4.00
31/03/2016	Email to Nella Hall regarding additional clause	\$120.00	\$12.00
06/04/2016	Email from Nella Hall regarding no extension	\$40.00	\$4.00

06/04/2016	Telephone to you to confirm agreement	\$40.00	\$4.00
06/04/2016	Email to Nella Hall confirming acceptance	\$40.00	\$4.00
13/04/2016	Email from Nella Hall	\$40.00	\$4.00
13/04/2016	Conducting search, email to Nella Halla	\$80.00	\$8.00
13/04/2016	Email from Nella Hall	\$40.00	\$4.00
15/04/2016	Email from Nella Hall	\$40.00	\$4.00
20/04/2016	Email to Nella Hall	\$40.00	\$4.00
20/04/2016	Email from Nella Hall x 2	\$40.00	\$4.00
20/04/2016	Email to Nella Hall	\$40.00	\$4.00
21/04/2016	Telephone from Nella Hall regarding exchange	\$40.00	\$4.00
26/04/2016	Perusing executed option	\$40.00	\$4.00
27/04/2016	Email from Nella Hall	\$40.00	\$4.00
27/04/2016	SMS communication with you	\$40.00	\$4.00
27/04/2016	Telephone to you	\$40.00	\$4.00
		\$2,680.00	\$268.00

Disbursements

Date	Description	Amount	GST
13/04/2016	InfoTrack search fee	\$14.32	\$1.43
		\$14.32	\$1.43

Adjustments

Date	Adj No	Details	Amt (Ex GST)	GST
23/09/2016	7	Reversal: Adjust invoice no. 2002404	\$1,356.47	\$135.64
23/09/2016	7	Adjust invoice no. 2002404	(\$1,356.47)	(\$135.64)
			-	-

Invoice Amount:	\$2,694.32
Tax:	\$269.43
Total Amount:	\$2,963.75
Amount Received:	\$2,378.36
Balance Due:	\$1,038.75

Tom Zreika

**** TERMS STRICTLY 7 DAYS NETT ****

For direct payment into our Office Account, please adopt the following details:

Sterling Legal Office Account
 Westpac Banking Corporation
 BSB [REDACTED]
 Account [REDACTED]

Please advise us by email when you have made the transfer so that we may allocate it to your account.

It is intended to withdraw the above amount of money held in your trust ledger at the expiration of 7 business days from the date of this bill unless an objection is received.

Notification of Clients Rights

You may request an itemised bill from us after receiving a bill that is not itemised or is partially itemised, within 60 days after that bill was given to you.

In the event of a dispute in relation to legal costs you may:

- seek the assistance of the NSW Commissioner;
- have the costs assessed.

A complaint to the NSW Commissioner, in relation to this bill, must be made within the required period of 60 days after the legal costs become payable or if an itemised bill was requested, 30 days after that request was compelled with.

The NSW Commissioner may waive the time requirement if satisfied that the complaint is made within 4 months after the required period and it is just and fair to deal with the complaint, having regard to the delay and reasons for the delay.

An application for costs assessment must be made within 12 months after:

- 1) the bill was given to you, or the request for payment was made to you, the third party payer or other law practice; or
- 2) the legal costs were paid if neither a bill nor a request was made.

We may give you an interim bill covering part only of the legal services we were retained to provide. Legal costs that are the subject of an interim may be assessed either at the time of interim bill or at the time of the final bill, whether or not the interim bill has previously been assessed or paid.

If this is lump sum bill and you request an itemised bill, which exceeds the amount specified in this lump sum bill, the additional costs may be recovered from you only if the costs are determined to be payable after a costs assessment or after a binding determination by the NSW Commissioner.

Interest

Interest will be charged on unpaid legal costs in accordance with the terms of our costs agreement. Should the costs agreement not deal with the charging of interest, we will charge interest on legal costs which remain unpaid 30 days after giving you this bill, in accordance with the Legal Profession law. The rate of interest is 18%pa.

Tom Zreika is the responsible principal for this bill.