

Letter of Acknowledgement to be returned to RailCorp

Email To: behelpdesk@railcorp.nsw.gov.au
From: **EVERYTHING INFRASTRUCTURE**
Date:

Subject: Letter of Acknowledgement: RailCorp Statement of Business Ethics

I can confirm that I have read and understood the Statement of Business Ethics.

As a duly authorised representative of the Company, I agree that in all the Company's direct and indirect dealings with RailCorp, the Company and its employees will comply with the obligations and requirements of the Statement of Business Ethics.

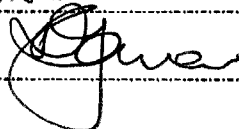
I also confirm that I shall require all contractors and consultants which the Company utilises in respect of RailCorp work to comply with the requirements of the Statement of Business Ethics.

I further advise that the Company will keep sufficient records to substantiate that the Company and its employees comply with the requirements of the Statement of Business Ethics, including but not limited to confidentiality agreements and conflict of interest declarations.

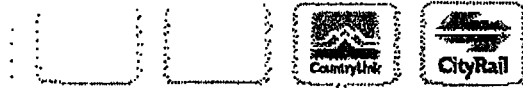
On behalf of: EVERYTHING INFRASTRUCTURE print company name

Signed by: DOUGLAS COWAN print name

DIRECTOR position in company

 Signature

Reference number: 054923



RailCorp

PO Box K349 Haymarket 1238
Tel: 1800 028 354 – Business Ethics Help Desk
www.railcorp.info

EVERYTHING INFRASTRUC
SUITE 2, 3-5 WEST STREET

NORTH SYDNEY
NSW 2060

By fax on: 0299553218

For the attention of the CEO

23 November 2009

Dear Sir or Madam

Second Reminder - RailCorp Statement of Business Ethics

We recently wrote to your organisation regarding the RailCorp *Statement of Business Ethics*. The letter requested that you read the revised *Statement of Business Ethics* and confirm in writing that you agree to comply with its requirements by signing and returning the Letter of Acknowledgement provided.

Our records indicate that we have not yet received a signed Letter of Acknowledgement from your organisation.

Please visit the RailCorp website to access the revised *Statement of Business Ethics* document at www.railcorp.info/commercial/contracts_and_procurement. The website also contains a copy of my previous letter for your reference.

Once you have read the revised *Statement of Business Ethics* and are able to comply with its requirements, please arrange for an appropriately authorised person in your organisation to sign the attached Letter of Acknowledgement and return via email to behelpdesk@railcorp.nsw.gov.au at your earliest convenience.

If you require any further assistance or clarification please view the Frequently Asked Questions on the RailCorp website listed above, or call the Statement of Business Ethics Helpdesk on 1800 028 354. Please also contact the Helpdesk if you are not able to access the internet.

If you have recently submitted your signed Letter of Acknowledgement, please disregard this reminder letter.

Your assistance in this matter is greatly appreciated.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Rob Mason'.

Rob Mason
Chief Executive Officer
RailCorp

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Email To: behelpdesk@railcorp.nsw.gov.au

From: **THIRD HORIZON CONSULTING PTRS P/LTD**

Date:

Subject: Letter of Acknowledgement: RailCorp Statement of Business Ethics

I can confirm that I have read and understood the Statement of Business Ethics.

As a duly authorised representative of the Company, I agree that in all the Company's direct and indirect dealings with RailCorp, the Company and its employees will comply with the obligations and requirements of the Statement of Business Ethics.

I also confirm that I shall require all contractors and consultants which the Company utilises in respect of RailCorp work to comply with the requirements of the Statement of Business Ethics.

I further advise that the Company will keep sufficient records to substantiate that the Company and its employees comply with the requirements of the Statement of Business Ethics, including but not limited to confidentiality agreements and conflict of interest declarations.

On behalf of: THIRD HORIZON print company name

Signed by: ROBERT KELLY print name

DIRECTOR position in company

[Signature] Signature

Reference number: 055591

Letter of Acknowledgement to be Faxed to RailCorp

Fax: 02 8003 2919
From: United Group Limited
Date:

Subject: Letter of Acknowledgement: RailCorp Statement of Business Ethics

In response to your letter dated 24 September 2009 I can confirm that I have read and understood the Statement of Business Ethics.

As a duly authorised representative of the Company, I agree that in all the Company's direct and indirect dealings with RailCorp, the Company and its employees will comply with the obligations and requirements of the Statement of Business Ethics.

I also confirm that I shall require all contractors and consultants which the Company utilises in respect of RailCorp work to comply with the requirements of the Statement of Business Ethics.

I further advise that the Company will keep sufficient records to substantiate that the Company and its employees comply with the requirements of the Statement of Business Ethics, including but not limited to confidentiality agreements and conflict of interest declarations.

On behalf of: United Group Limited print company name
Signed by: Richard Leupen print name
Chief Executive Officer position in company
R. Leupen Signature

Reference numbers: 1984, 3312, 3313, 3314, 4537, 4538, 4539, 4540