



Operational Management Procedures

3.03.01 State Operations Controller (SOC)

STATE

1 Duties of the State Operations Controller

The State Operations Controller has primary responsibility for supervising RFS operations to:

- a) control bush fires in NSW; and
- b) respond to other emergencies for which it or the Commissioner are responsible

including:

- 1.1 Implementing and ensuring compliance with the levels of bush fire alert and operational readiness set by the Director Operational Services (DOS).
- 1.2 Preparing, issuing and ensuring implementation of, and compliance with, State Operations Plans approved by the DOS.
- 1.3 Preparing public warnings about bush fires and bush fire threats for the purpose of protecting life and property and ensuring that they are issued.
- 1.4 Preparing appropriate messages, alerts and warnings to be provided to fire fighters and other emergency service personnel in relation to bush fires in NSW and other emergencies for which the RFS or Commissioner are responsible and ensuring that they are issued.
- 1.5 Managing the State Operations Centre and the personnel assigned to it (including other agency representatives) during periods of significant operational activity.
- 1.6 Supporting and monitoring operations to control bush fires in NSW and/or the RFS' response to other emergencies for which it or the Commissioner are responsible.
- 1.7 Identifying and rectifying any shortcomings in operations to control bush fires in NSW and/or the RFS' response to other emergencies for which it or the Commissioner are responsible.
- 1.8 Providing advice and recommendations to the DOS in relation to the management of RFS operations.
- 1.9 Ensuring a record is maintained of significant decisions taken, the rationale for those decisions, and to whom, when and how they were communicated.

2 Information gathering and reporting

In discharging these duties the SOC will:

- 2.1 ensure that timely information and recommendations are received from other members of the NSW RFS and/or other emergency service personnel and disseminated as appropriate; and
- 2.2 regularly report to the DOS and/or the Commissioner as appropriate.

3 Assignment of Duties

- 3.1 The SOC may direct another member of the RFS to discharge any of these duties and supervise his or her discharge of those duties.

4 Authority

- 4.1 The Commissioner has allocated these duties to the State Operations Controller pursuant to Section 12(2) of the Rural Fires Act.
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