

**SELECTION CRITERIA**

**MANAGEMENT ACCOUNTANT**  
**CORPORATE SERVICES DIVISION**

<b>SELECTION CRITERIA</b>
Relevant tertiary qualifications in accounting or finance related discipline; and full membership with either CPA Australia or CA.
Experience in the preparation of entity related annual financial statements, budgets and general management accounting reporting. Preparation of work papers, maintenance of supporting schedules and contract registers for audit purposes.
Demonstrated sound analytical and problem-solving skills with the ability to analyse data and prepare and present financial reports and statements in a professional format with high attention to detail.
Understanding of and the ability to ensure compliance with relevant accounting standards, legislation and NSW Treasury directions.
High level interpersonal and communication skills with both internal and external stakeholders. The ability to work autonomously as well as part of a team with highly developed organisational and time management skills.
Preparation and submission of financial returns to central agencies via PRIME.
High level of computer literacy with demonstrated competency in the use of financial systems (SUN) and Microsoft Office products, in particular spreadsheet and database applications.