

NSW ICAC EXHIBIT

Meeting Notes

Attendees: Nevine Ghaly (NESH), David Whyte, Anthony Hartley and Satish Chand (All FACS)

At: FACS Bankstown District office

Date : 4 September 2016 at midday

(During our review of the financials at NESH, Nevine advised that the bookkeeper (Neith) of NESH and IWHS has a complete diary of the occurrence and has made copies of invoices and records which details mis-management of funds within NESH and IWHS. Since NESH premises was not suitable, a separate meeting was arranged between FACS, Nevine and the bookkeeper to obtain further information about the allegations. The notes below details what was discussed during the meeting.)

- i) Nevine and Neith both arrived at the Bankstown office.
- ii) At the commencement, David advised information declared to FACS may need to be provided to external parties such as ICAC, Police and also the NSW Court including contact details of the person making the allegation. This will only be provided on request from these parties and would not be provided to anyone else.
- iii) Neith (the bookkeeper) was not comfortable with the above and opt out of the meeting. However, agreed to provide some information via Nevine.
- iv) Nevine raised the following:
 - Pressure from the Board re reporting lines and program performance.
 - Audrey Lai advised Nevine to report to Dr Sharobeem. Nevine is in disagreement as Dr Eman Sharobeem resigned as chairperson and only holds an advisory role with NESH.
 - Eman's son Richard Sharobeem employee of NESH has made a complaint to the Board re Nevine's management style.
 - Nevine finds hard to manage Richard. Richard turns up late to work and goes out anytime he likes. She can not manage him. Bullying tactics by Eman Sharobeem.
 - Eman was the chairperson of NESH until FACS letter of complaint received. This is evident as Eman signed PLA and FACS should also check minutes of the meetings.
 - The Board may not have taken FACS concerns seriously.
 - Not clear of Eman's role in NESH.
 - Accountant is reviewing this years accounts more deligently.
 - Proper recruitment process not followed when employing Richard Sharobeem. Richard was employed on recommendation from Eman. He has no experience with the project.
 - NESH pays Eman via IWHS – not sure for what.
 - Nevine was not aware NESH purchased another car. She came to know after talking to the Accountant. The car was purchased through IWHS but paid by NESH. Richard has been driving the car all this time and we thought it is his own car.
 - Bookkeeper has resigned from IWHS but not from NESH. Eman alleged the bookkeeper made a mistake for the payment of \$3k donation from NESH. It should have gone through IWHS. However, Neith advised Eman instructed het to pay from NESH. The \$3k payment is not a donation but paid to Westmead Hospital for Richards operation. Eman never presented any conference at Westmead.

NSW ICAC EXHIBIT

- There is a \$10k and \$8k deposit in NESH bank account in August 2015 which we still finding out what it relates to.
- 13/14 audit not yet complete.
- NESH used FACS funds rather than putting a insurance claim for repairs of the premises after a storm damage. NESH was behind in paying insurance so no claim was filed.

Meeting ended 1:30 pm.